

File No. \_\_\_\_\_

## ZONING PERMIT APPLICATION

Please type or print all information and return this form to the Building Inspector's Office  
with the \$25 filing fee (check or money order) payable to the  
Town of Monson

1. Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

2. Owner of Property: \_\_\_\_\_

Address: \_\_\_\_\_

3. Status of Applicant: Owner \_\_\_\_\_ Contract Purchaser \_\_\_\_\_ Lessee \_\_\_\_\_ Other \_\_\_\_\_

4. Job Location: \_\_\_\_\_

Parcel Id: Zoning Map# \_\_\_\_\_ Parcel# \_\_\_\_\_ District(s): \_\_\_\_\_

(TO BE FILLED IN BY THE BUILDING DEPARTMENT)

5. Existing Use of Structure/Property: \_\_\_\_\_

6. Description of Proposed Use/Work/Project/Occupation: (Use additional sheets if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Attached Plans: Sketch Plan \_\_\_\_\_ Site Plan \_\_\_\_\_ Engineered/Surveyed Plans \_\_\_\_\_

8. Has a Special Permit/Variance/Finding ever been issued for/on the site?

NO \_\_\_\_\_ DON'T KNOW \_\_\_\_\_ YES \_\_\_\_\_ IF YES, date issued: \_\_\_\_\_

IF YES: Was the permit recorded at the Registry of Deeds?

NO \_\_\_\_\_ DON'T KNOW \_\_\_\_\_ YES \_\_\_\_\_

IF YES: enter Book \_\_\_\_\_ Page \_\_\_\_\_ and/or Document # \_\_\_\_\_

9. Does the site contain a brook, body of water or wetlands? NO \_\_\_\_\_ DON'T KNOW \_\_\_\_\_ YES \_\_\_\_\_

IF YES, has a permit been or need to be obtained from the Conservation Commission?

Needs to be obtained \_\_\_\_\_ Obtained \_\_\_\_\_, date issued: \_\_\_\_\_

10. Do any signs exist on the property? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, describe size, type and location: \_\_\_\_\_  
\_\_\_\_\_

Are there any proposed changes to or additions of signs intended for the property? YES \_\_\_\_ NO \_\_\_\_

IF YES, describe size, type and location: \_\_\_\_\_

11. Will the construction activity disturb (clearing, grading, excavation, or filling) over 1 acre or is it part of a common plan of development that will disturb over 1 acre? YES \_\_\_\_ NO \_\_\_\_

IF YES, then a Monson Storm Water Management Permit from the Special Permit Granting Authority (SPGA) is required.

12. ALL INFORMATION MUST BE COMPLETED, or PERMIT CAN BE DENIED DUE TO LACK OF INFORMATION

| EXISTING  |      |       |    | PROPOSED |    |    |    | This column reserved<br>for use by the Building<br>Department<br>REQUIRED BY<br>ZONING |  |
|---|------|-------|----|----------|----|----|----|--|--|
| Lot Size  |      |       |    |          |    |    |    |  |  |
| Frontage  |      |       |    |          |    |    |    |  |  |
| Setbacks  |      | Front |    |          |    |    |    |  |  |
|   | Side | L:    | R: | L:       | R: | L: | R: |  |  |
|   |      | Rear  |    |          |    |    |    |  |  |
| Building Height   |      |       |    |          |    |    |    |  |  |
| Building Square Footage                                       |      |       |    |          |    |    |    |  |  |
| % Open Space:<br>(lot area minus building<br>& paved Parking) |      |       |    |          |    |    |    |  |  |
| #of Parking Spaces  |      |       |    |          |    |    |    |  |  |
| #of Loading Docks   |      |       |    |          |    |    |    |  |  |
| Fill:<br>(volume & location)                                  |      |       |    |          |    |    |    |  |  |

13. Certification: I hereby certify that the information contained herein is true and accurate to the best of my knowledge.

Date: \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

**NOTE:** Issuance of a zoning permit does not relieve an applicant's burden to comply with all zoning requirements and obtain all required permits from the Board of Health, Conservation Commission, Historic and Architectural Boards, Department of Public Works and other applicable permit granting authorities.